

# Pre-Authorized Loan Payment Authorization Form



We care about here.

To have your Howard Bank loan payments automatically debited from a Checking or Savings Account on its due date, return this form completed and signed.

- All payments, as described in the promissory note, and any monthly fees, will be debited on the payment due date.
- Return form to Howard Bank by mail, email, or fax:

**Mail to ATTN:** Loan Operations Department  
3301 Boston Street  
Baltimore, MD 21224

**Email:** [loanoperations@howardbank.com](mailto:loanoperations@howardbank.com)

**Fax:** 410-285-8524

## DEPOSITORY BANK INFORMATION

I hereby authorize Howard Bank to initiate debit entries to my Checking or Savings Account indicated below, and direct the depository names below, hereinafter called DEPOSITORY, to debit the same from the designated account.

### HOWARD BANK ACCOUNTS

To have your loan payments paid from a Howard Bank account, fill out the fields below.

**Account #:** \_\_\_\_\_

**Account Type:**  Checking  Savings

### NON-HOWARD BANK ACCOUNTS

To have your loan payments paid from an account at another bank, fill out the fields below.

**Name of Bank:** \_\_\_\_\_ **Account #:** \_\_\_\_\_

**Name on Account:** \_\_\_\_\_ **Transit/ABA #:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Account Type:**  Checking  Savings

## HOWARD BANK LOAN INFORMATION

**Name of Borrower:** \_\_\_\_\_

**Loan Account #:** \_\_\_\_\_

**Effective Date of 1st Auto Debit:** \_\_\_\_\_

## AUTHORIZATION

This authority is to remain in effect until (a) Howard Bank and Depository have received written notification from me of termination of this authorization in such time and in such manner as to afford Howard Bank and Depository a reasonable opportunity to act on it, or (b) until my loan is paid in full.

**Signature:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## BANK USE ONLY

If the loan account has a monthly recurring fee, the automatic payment option in Fiserv must read "collect fees"

If external account, ensure description reads "HOWARD BK PYMT LN # (INSERT LOAN #)"

If additional amount is selected, int. meth. 2 & 7 will need to be modified to an int. meth. 1 or 6 with alternate payment schedule

**Completed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Edited by:** \_\_\_\_\_ **Date:** \_\_\_\_\_